

## CHAPTER 141

# MAILBOXES

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**141.01 TYPE OF MAILBOX.** All mailboxes placed upon the City streets and right-of-ways shall be of a Quonset type, number 1 sized box as approved by the United States Postal Service regulations, or a cluster/collection box unit (“CBU”) installed by the United States Postal Service.

**141.02 LOCATION OF MAILBOXES.** All mailboxes meeting the above specifications are allowed. Boxes shall not be located within the Traffic Visibility Triangle described in 165.08(11) of the Code of Ordinances, Zoning Regulations, City of Brooklyn. Mailboxes shall not be placed closer than ten (10) feet from any alley or driveway approach. Mailboxes may be placed in the street right-of-way provided that the support posts for the mailbox shall be at least two (2) feet behind the curb or edge of the traveled way of the street. No portion of the box or support shall extend into the traveled way. Mailboxes shall not obstruct a paved sidewalk for pedestrians. Where the roadway has a shoulder to be maintained, said boxes and support shall be placed so as not to interfere with the road maintenance or snow removal.

**141.03 MAINTENANCE OF APPROACHES AND MAILBOXES.** All approaches to the mailboxes shall be maintained by the individual owners of the boxes at said approach, and the City shall not be responsible for surfacing, grading or maintaining the approaches.

1. Any person who maintains a mailbox, delivery receptacle, or other structure upon the public way covenants and agrees to indemnify and hold harmless the City in regard to any claim arising out of the location and maintenance of the mailbox or other structure.
2. The property owner hereby acknowledges that structures placed upon the public way adjacent to the traveled portion may be subject to damage or destruction during snow removal or maintenance operations. Therefore, the property owner who places or maintains a mailbox or other structure upon any portion of the public way covenants and agrees that the City shall have no liability in the event of the damage or destruction of the property owner’s property which has been placed on the public way, and the property owner assumes all risk of loss or damage because of such placement.
3. If snow removal near a mailbox cannot be satisfactorily accomplished by the City during snow removal operations, it shall be the responsibility of the property owner to remove the snow obstruction.

**141.04 NONCONFORMING EXISTING MAILBOXES.** All existing, nonconforming mailboxes in the City on June 3, 2013, may remain in place without violating this chapter until June 3, 2018. A mailbox installed after June 3, 2013, must meet the requirements and specifications of this chapter.

*(Ord. 2013-6 – Apr. 14 Supp.)*

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