

**BROOKLYN CITY COUNCIL  
REGULAR SESSION MEETING  
Monday July 7, 2025  
At 6:00 P.M.  
138 Jackson Street, Brooklyn, IA**

The Brooklyn City Council met in regular session on Monday July 7, 2025 in the Municipal Building at 138 Jackson Street with Mayor Taylor opening the meeting at 6:06 P.M. with Councilmen Sam DeGeorge, Matt Goodrich and Bill McLain. Absent: Willy Wonick and Skip Solem. Others present: Brian VanTomme-Supt. of Public Works, Sheri Sharer- City Clerk and Poweshiek County Sheriff Matt Maschmann.

**AGENDA**

Motion by McLain, 2<sup>nd</sup> by DeGeorge to approve the Regular Council meeting minutes from June 16, 2025. All Ayes, Motion carried.

**FINANCE**

**RESOLUTION 2025-24:** APPROVING APPLICATION FOR PAY REQUEST FROM MMS CONSULTANTS, INC. IN THE AMOUNT OF \$18,240.00 FOR BUSINESS ALLEY SANITARY SEWER-TOPO & PREL DESIGN. Motion by McLain, 2<sup>nd</sup> by DeGeorge to approve this resolution. All Ayes, Motion carried.

**RESOLUTION 2025-25:** RESOLUTION TO TRANSFER AMOUNT OF \$10,000.00 FROM THE TIF FUND 108 INTO THE RIF FUND 115 FOR THE BUDGET YEAR 2025-26. Motion by McLain, 2<sup>nd</sup> by DeGeorge to approve this resolution. All Ayes, Motion carried.

**RESOLUTION 2025-26:** RESOLUTION APPROVING APPLICATION FOR PAY REQUEST FROM RUSTY CLAYTON, BUSINESS ALLEY IN THE AMOUNT OF \$1,126.00 Motion by McLain, 2<sup>nd</sup> by DeGeorge to approve this resolution. All Ayes, Motion carried.

**RESOLUTION 2025-27:** RESOLUTION APPROVING APPLICATION FOR PAY REQUEST FROM PUBLIC FINANCIAL MANAGEMENT IN THE AMOUNT OF \$6,500.00 FOR FINANCIAL ADVISORY SERVICES RELATED TO FY 2024-25. Motion by McLain, 2<sup>nd</sup> by DeGeorge to approve this resolution. All Ayes, Motion carried.

**RESOLUTION 2025-28:** RESOLUTION APPROVING APPLICATION FOR PAY REQUEST FROM PUBLIC FINANCIAL MANAGEMENT IN THE AMOUNT OF \$2,000.00 FOR SERVICES RELATED TO 2023-24 CONTINUING DISCLOSURE FILING ASSISTANCE. Motion by McLain, 2<sup>nd</sup> by DeGeorge to approve this resolution. All Ayes, Motion carried.

**RESOLUTION 2025-29:** RESOLUTION APPROVING APPLICATION FOR PAY REQUEST FROM JASON ROUDABUSH, 130 WEST FRONT STREET IN THE AMOUNT OF \$1,874.00. Motion by McLain, 2<sup>nd</sup> by DeGeorge to approve this resolution. All Ayes, Motion carried.

Motion by DeGeorge, 2<sup>nd</sup> by Goodrich to approve the following claims. All Ayes, Motion carried.

Audas Sanitation & Recycling, stickers	144.40
Audas Supply, recycling	8,210.97
Brooklyn Grocery, supplies	199.78
Brooklyn Hardware, supplies	321.53
Brooklyn Lumber, supplies	44.49
Brooklyn Mun. Utilities	4,185.02

Brooklyn Mun. Utilities, bill fee	300.50
Brooklyn Pub. Library, benefits reimb	13,379.82
Brooklyn Service Center, fuel	105.70
Brooklyn Telecommunications	341.07
Caldwell & Brierly, PLLC, legal	254.00
Cintas Loc 22M, rug contract	134.23
Dan's Overhead Doors, PSB	825.00
First State Bank, W/H	7,369.78
IA. Underground, one calls	28.90
Iowa DNR, annual fee	163.62
Iowa League of Cities, membership dues	1,253.00
IPERS, W/H	4,746.53
Jason Roudabush, RIF allocation	1,874.00
John Deere Financial, weed sprayer	136.94
L.L. Pelling Co., premix	757.56
Live Deep Publishing, LLC, publishings	161.80
Manatts Inc., tires	860.72
MMS Consultants, business alley	18,240.00
Municipal Supply Inc., paint	693.60
Napa, supplies	29.69
New Century FS, fuel shop barrel	600.02
Office of Auditor of State, 23-24 audit	17,196.10
Poweshiek County Sheriff, contract	12,012.33
Poweshiek County Treas., closed landfill fee	244.67
Poweshiek Water Ass., purchased water	13,361.04
Premier, copier contract	94.50
Public Financial Management, advisor fee	8,500.00
Rusty Clayton, RIF allocation	1,126.00
Schuck Mowing Service, contract	3,000.00
Storey Kenworth/Matt Parrott, checks	269.82
Treas. St. of IA., sales tax	2,775.05
Treas. St. of IA., W/H	587.19
Tyler Technologies, annual subscript	7,545.92
UMB Bank, PSB debt fees	250.00
United Healthcare, life insurance	39.24
Visa, DNR cert & supplies	814.41
Wellmark, premium	8,314.39
Payroll	39,520.21
<b>Total</b>	<b>181,013.54</b>

#### **ITEMS FOR CONSIDERATION**

**RESOLUTION 2025-30:** RESOLUTION CALLING A SPECIAL ELECTION ON THE IMPOSITION (RENEWAL) OF A LOCAL OPTION SALES AND SERVICES TAX WITHIN THE CITY OF BROOKLYN IN POWESHIEK COUNTY, IOWA. Motion by McLain, 2<sup>nd</sup> by Goodrich to approve this resolution. All Ayes, Motion carried.

#### **PUBLIC WORKS**

**RESOLUTION 2025-31:** RESOLUTION APPROVING THE AGREEMENT WITH MMS CONSULTANTS INC. IN THE AMOUNT NOT TO EXCEED \$53,500.00 FOR CONSTRUCTION STAKING, INSPECTION AND ADMINISTRATION FOR BUSINESS ALLEY SANITARY SEWER PROJECT. Motion by DeGeorge, 2<sup>nd</sup> by Goodrich to approve this resolution. All Ayes, Motion carried.

Jim Clayton's retirement date is September 30, 2025. Council would like to advertise for the position on Indeed, the 4 County Market and The Montezuma Record. Applications will be due by August 1, 2025 at 4:00 P.M.

## **BUILDING, PLANNING & ZONING**

Council reviewed building permits.

## **OTHER**

### **Revenue by Fund for June 2025:**

General \$28,404.75; Fire Taxation \$7,690.34; Sidewalk \$1,196.00; Library \$23,485.67; LOST \$15,502.30; TIF \$12,496.96; Street Improvement \$349.00; Road Use Tax \$23,489.99; Employee Benefits \$1,269.18; W. Des Moines \$214.24; 2016 WWTP Rev Bond Sinking \$11,865.00; Water Rev. Bond Sinking \$1,376.67; Series 2013A \$250.00; West Des Moines Project \$1,011.20; Water Utility \$42,044.52; Sewer Utility \$43,912.44; Storm Water Utility \$1,396.25. Total \$215,954.51

### **Expenses by Fund for June 2025:**

General \$50,997.32; Library \$6,942.04; LOST \$250.00; Road Use Tax \$8,254.67; Employee Benefits \$25,670.25; 2016 WWTP Sinking \$126,290.00; Water Sinking \$15,348.75; Series 2013A \$250.00; 2016 WWTP (use to be TIF) \$176,480.00; Water Utility \$23,370.01; Sewer Utility \$22,608.98; Storm Water Utility \$9.80. Total \$456,471.82

Brooklyn Public Library second quarter 2025 report was available for review. Patrons: 3,271; Adult Non-fiction 74; Adult Fiction 1,639; Adult Total: 1,713. Juvenile Non-fiction 7; Juvenile Fiction: 1,979; Juvenile Total: 1,986; Periodicals: 61; Total Printed Materials: 3,760. Videos: 121; Audios 2; Bridges eLibrary 736; Digital Archives 3,400; Total Non-Print: 4,260; Cake Pans 1. Grand total for quarter: 8,020. We had 45 reference requests. 616 patrons used our computers and 318 people accessed our Wi-Fi. There were 52 meetings in our conference room. We welcomed 53 new members and renewed 133 memberships. There were 52 competitors for the new weekly Friends of the Library Game Gang. We had 318 participants for Story Time. 47 people came to book clubs. We provided books to 48 patrons via our Bookmobile to Brooklyn Community Estates and 54 unique users accessed our digital archives. We provided notary services 190 times. 415 young patrons participated in our E-Sports program Thank you for your continued support! Sincerely, Josh Gerard, Library Director

Moved by McLain to adjourn the meeting at 6:53 P.M.

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Les Taylor, Mayor

ATTEST:

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Sheri Sharer, City Clerk